



CODICIL

The codicil form on the next page can be used if you wish to add SSAFA to your existing Will.

What do I need to do?

1. Please complete the form overleaf (but do not sign it until both your witnesses are present)
2. Ask two adults (of sound mind) to be witnesses. The following people cannot witness your codicil:
 - Your executor
 - Your executor's spouse
 - A beneficiary of your Will
 - A beneficiary's spouse
3. Sign the codicil in ink, using your normal signature, in the presence of both your witnesses
4. Ask both your witnesses to sign and complete their section of the codicil in the presence of you and each other
5. Send your completed codicil to your solicitor or the person who is looking after your Will. Banks and solicitors do not usually charge for storing a codicil with an existing Will.

Please note:

- Do not write on or cross out any of your existing Will – it will invalidate it
- Do not attach anything to your existing Will using paper clips or pins as this may cause difficulties later on. Instead enclose your codicil with your existing Will
- We recommend that you consult a solicitor about any substantial amendments to an existing Will. It may well be better to have a new Will drafted to avoid confusion

For further information please call **020 7463 9257** or email legacy@ssafa.org.uk

Lifelong support for our Forces and their families
ssafa.org.uk

Registered Charity No. 210760. Est 1885
Registered Charity No. SC038056

Patron
HM The Queen
President of the Council
HRH Prince Michael of Kent GCVO
Chairman
General Sir Kevin O'Donoghue KCB OBE



CODICIL

I [full name] _____
of [address] _____
Postcode _____

Declare this to be a (first / second) codicil to my Will dated ____ / ____ / ____

I give to SSAFA of Queen Elizabeth House, 4 St Dunstons Hill, London EC3R 8AD, with Registered Charity No. 210760 & SCO38056

the sum of _____ £ _____ (or its sale proceeds)
[a specific item] _____

for its general charitable purposes.

I declare that the receipt of the duly authorised officer of SSAFA shall be a full and sufficient discharge to my Executors/Trustees.

In all other respects, I confirm my said Will and any other codicils thereto.

Signed _____ Date ____ / ____ / ____

Signed by the above named in our presence and witnessed by us in the presence of him/her and each other

Witness 1

Signature _____
Name _____
Address _____
Postcode _____
Occupation _____
Date ____ / ____ / ____

Witness 2

Signature _____
Name _____
Address _____
Postcode _____
Occupation _____
Date ____ / ____ / ____

Lifelong support for our Forces and their families
ssafa.org.uk

Registered Charity No. 210760. Est 1885
Registered Charity No. SC038056

Patron
HM The Queen
President of the Council
HRH Prince Michael of Kent GCVO
Chairman
General Sir Kevin O'Donoghue KCB OBE